

STUDENT EXPECTATIONS

Mr. Derrick Smith, Instructor

Welcome to a new school year at Lafayette High School. Class expectations and procedures will be clearly discussed the first week of school and reinforced throughout the semester.

PARENTS:

I look forward to working with you and your son or daughter to make this a successful school year. Please review the information in this packet. If you have any questions during the school year, please do not hesitate to contact me.

Parent-Teacher Conferences may be arranged by calling me at (859) 381-3474 to make an appointment. If it is more convenient for you, feel free to email me at Derrick.Smith@fayette.kyschools.us.

I have read and I understand the guidelines and procedures outlined in this packet. I have a complete understanding of what is expected and I will follow all guidelines.

Student Signature

Date

I have read and I understand the guidelines and procedures outlined in this packet.

Parent Signature

Date

Class Policies and Procedures

Class Policies and Procedures

All interaction in my classroom is based on **mutually respectful behavior**. I have high expectations for every student's behavior every day.

CLASSROOM RULES

1. Be on time.
 - a. You must be inside the classroom when the bell rings.
 - b. If you are late please report to the tardy table in the bus foyer.
2. Be respectful of yourself, others and classroom equipment.
3. Give your best effort at all times.
 - a. Please DO NOT play computer games in place of doing your classroom assignments.

The following Examples of Respectful Behavior detail my expectations for your behavior, interacting with others, attention to safety and surroundings, and your achievement and success in this class.

EXAMPLES OF RESPECTFUL BEHAVIOR

1. Work hard and stay on task.
2. Bring **all** necessary materials with you when you come to class.
3. Respect each other (other students and the teacher).
4. Treat others as you want to be treated.
5. Be recognized before talking and listen to others when they are speaking to the class.
6. Respect the opinions of others.
7. Cooperate with others.
8. Ask for permission to leave the room for any reason.
9. Follow the hall pass procedures.
10. Keep hands, feet, and objects to yourself.
11. Respect school property. You will be responsible for your assigned workstation.
12. Dispose of trash properly. Keep desks and floors clean.
13. Return any classroom supplies at the end of class.
14. Take your property with you when you leave the room.
15. Report any problems to the teacher—immediately!

Disciplinary Procedures

Outline of disciplinary action by the instructor:

1. Verbal warning.
2. Conference with student and discuss consequences of inappropriate behavior.
3. Conference with parent.
4. Referral to administration.

Students will be referred directly to the administration if the severity of the issue requires immediate disciplinary action.

Attendance and Make-Up Policies

Attendance and Tardiness

Students are expected to attend all scheduled sessions of the course in which he/she is enrolled. Students are expected to be on time at the beginning of each school day and at the beginning of each class session.

A student shall be considered tardy to class if he or she is not inside the classroom, with both feet, when the tardy bell finishes ringing. All students are expected to be on time to every class including when returning to class from lunch. **Students not in class after the tardy bell has rung shall immediately report to Tardy Check-In Table for that area of the school.**

Students will not be permitted to enter class late unless they have a valid written excuse from school personnel OR they have checked in with the Tardy Check-In Table. Students may be escorted to the Tardy Check-In Table by staff. After checking in at the Tardy Check-In Table, students will be escorted to class.

Make-up Work

Make-up work will be accepted at any time prior to the start of final exams. Once final exams have started, make-up work will no longer be accepted. **THERE ARE NO EXCEPTIONS TO THIS POLICY.** If you are absent, you can track all assignments on my website at <http://www.derricksmithweb.com>. It is your responsibility to make up any missing assignments.

Hall Pass Procedures

In order for you to be successful in this class, it is important that you be **in class** during all instructional and work time each day. You are expected to stay in class at all times. Hall passes will not be given to you on a daily basis.

The following hall pass procedures will be used:

1. You **MUST** ask your instructor for permission to leave the room for any reason.
2. You are only allowed **4 hall passes per semester**.
3. You **must** use the official school approved hall pass.
4. You should not be gone from class more than 5 minutes.
5. Do not disturb other classes.
6. Go directly to the place you asked to go and return promptly.
7. Only one student will be allowed outside of the class at a time.
8. Hall pass privileges may be suspended if any of the aforementioned procedures are not followed or if disciplinary problems persist.